

**LOWER ALLEN TOWNSHIP
BOARD OF COMMISSIONERS**

REGULAR MEETING

May 27, 2025

6:00 PM

AGENDA

- 1. Call to Order by President Caron.** Proof of Publication.
- 2. A Moment of Silence and the Pledge of Allegiance.**
- 3. Approval of Meeting Minutes:** Regular meeting of April 28, 2025
 Regular meeting of May 12, 2025
- 4. PRESENTATIONS**
 - a. Township Pavement Management Program – Scott Russell, P.E., Bowman Engineering
 - b. Trinity High School Student Updates – Kate Warner and Quinn Smith
 - c. MS4 Program Annual Update – Barbara Arnold, Environmental Programs Manager
- 5. Audience Participation:** Any item on the agenda or any business pertinent to the Township. Discussions will be limited to five (5) minutes per person.
- 6. CONSENT AGENDA**

Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of any item(s) on the Consent Agenda?

Accept a motion to approve the items on the Consent Agenda, which are listed as follows:

 - a. Monthly Director Reports for Community & Economic Development, Finance, Public Works, and Public Safety for April 2025.
 - b. Tax Collector's Monthly Report for April 2025.
 - c. Check Register of May 16, 2025 in the amount of \$113,048.77.
 - d. Check Register of May 23, 2025 in the amount of \$320,441.74.
 - e. Credit Card Check Register of May 25, 2025 in the amount of \$11,307.44.

7. PRESIDENT CARON

- a. Recess to Executive Session RE: a personnel matter involving the Police Lieutenant candidates.

8. HUMAN RESOURCES

- a. Discussion and possible action: Moving Benjamin Powell, Director of Public Works, from probationary to regular full-time status, effective June 4, 2025.
- b. Discussion and possible action: Adopting **RESOLUTION 2025-R-27** appointing Ricardo Lopez as the Information Technology (IT) Specialist in the Administration Department, effective June 16, 2025.

9. PUBLIC SAFETY

- a. Discussion and possible action: Approving the Eligibility List for Police Lieutenant submitted by the Civil Service Commission on May 19, 2025.
- b. Discussion and possible action: Approving the promotion of a Police Corporal to Lieutenant from the list submitted by the Civil Service Commission on May 19, 2025.
- c. Discussion and possible action: Approving the Eligibility List for Police Officer submitted by the Civil Service Commission on May 19, 2025.
- d. Discussion and possible action: Approving the hiring of a Police Officer from the list submitted by the Civil Service Commission on May 19, 2025.

10. COMMUNITY AND ECONOMIC DEVELOPMENT

- a. Zoning Hearing Board Update.
- b. Discussion and possible action: Appointing Commissioner(s) as member(s) of the Zoning Ordinance Steering Committee.

11. PUBLIC WORKS

- a. Discussion and possible action: Awarding the High Associates Basin Retrofit Project to Kinsley Construction, LLC, the lowest responsible bidder at \$179,395.00.

12. FINANCE

- a. Discussion and possible action: Approving a conflict waiver for the Solicitor regarding the Township's Management Services Agreement with Lower Allen Sewer Authority.

13. MANAGER

- a. Discussion and possible action: Adopting **RESOLUTION 2025-R-28** appointing the Township Manager as the official authorized to execute all documents and agreements between the Township and PennDOT for the Regional Transportation Plan (“RTP”) grant funds for the Pedestrian Safety Improvements projects, MPMS #115788 and MPMS #115789.

14. COMMISSIONERS REPORTS

15. ADJOURN